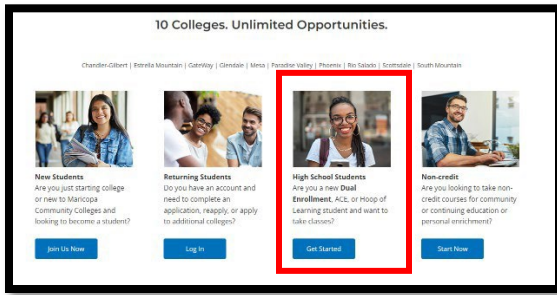
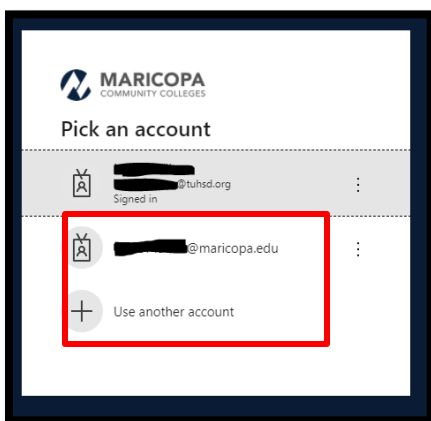
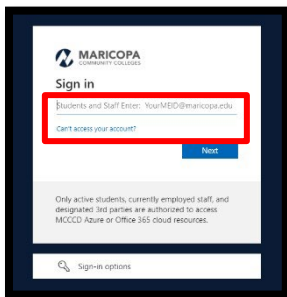




**STOP** **Step 1:** Before students begin they will need a Maricopa ID (MEID) and password. To obtain an MEID and password go to: [admissions.maricopa.edu](https://admissions.maricopa.edu) and select **“Get Started”** under the **High School Students column**. Answer all the questions and at the end of the application, MEID, College Student ID and email will be generated. If the student already has an MEID and password, they can proceed to **Step 2**.

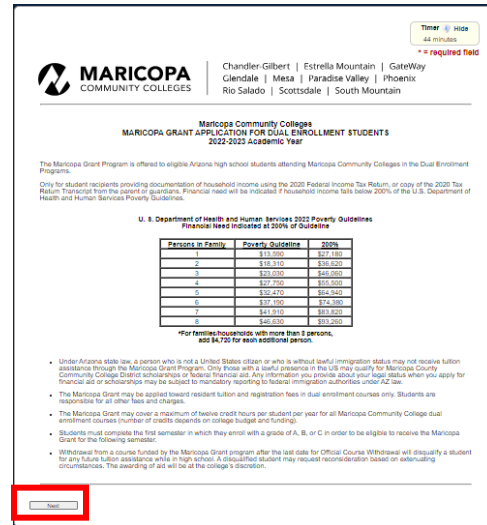


**Step 2:** Go to [gccaz.edu/dual-enrollment](https://gccaz.edu/dual-enrollment). The application is available in English and Spanish. Proceed to **sign in** with **MEID@maricopa.edu** and password. Pay attention to the account you use, you may need to click **“add an account”** first.



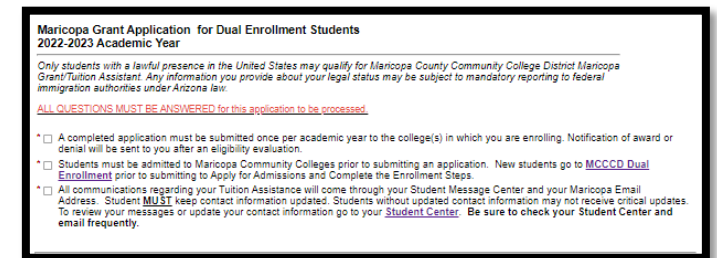
**Step 3:** After reading the requirements for the grant, make sure you have a Lawful Presence document and a financial need document ready. The application will require you to upload these documents. When ready, select **“Next”** at the bottom of the first page.

*Note: Students have 45 minutes to complete the grant before it times out.*

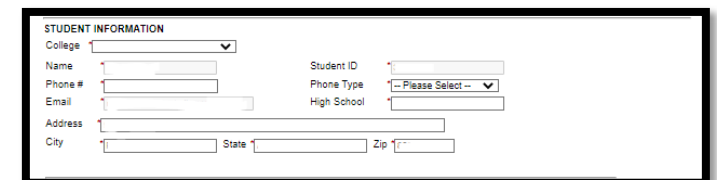


**Step 4:** Students should proceed with completing the Maricopa Grant Application.

**Part A: Acknowledgments- select check boxes**



**Part B: Student Information—Red asterisk fields are required. Make sure to enter in full high school name.**



*Proceed to page 2*

**If you have any questions, or need any additional assistance, please reach out to our Dual Enrollment Office at (623) 845-4821 or at [dualenrollment@gccaz.edu](mailto:dualenrollment@gccaz.edu)**



**Part C: Providing Proof of Eligibility (Lawful Presence)**

Students have the option of uploading one of the following documents in color:

- An Arizona driver license issued after 1996, an Arizona non-operating identification license, or an Arizona Instruction Permit.
- A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States. (A hospital record/certificate and certificate Abstract of Birth are not acceptable.)
- A United States certificate of birth abroad.
- A United States passport. Must be signed.
- A foreign passport with a United States VISA.
- An I-94 form with a photograph.
- A United States citizenship and immigration services employment authorization document or refugee travel document.
- A United States certificate of naturalization.
- A United States certificate of citizenship.
- A tribal certificate of Indian blood.
- A Tribal or Bureau of Indian Affairs affidavit of birth.
- Tribal members, the elderly, and “persons with disabilities or incapacity of the mind or body,” may submit certain types of documentation under Section 1903 of the federal Social Security Act.

**Part D: Proof of Financial Eligibility**

Students use the drop-down menu to select which option they will be using to determine financial eligibility.

**Option 1: Submit current Award Letter (Free or Reduced lunch, Food Stamps, Supplemental Social Security, TANF, WIC, AHCCCS)**

If choosing this option, students must submit a current **award letter (NOT application)** for one of

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these programs listed. Students should contact the Financial Aid office for any questions about any other acceptable documents to prove participation in a program listed. **Copy of your insurance or benefits card is not acceptable documentation.**

**Option 2: Upload signed 2020 or 2021 tax return or transcript**

If the adjusted gross income is equal to or below the amount listed in the second column correlated to the household size – the student meets the financial need guidelines.

Persons in Family	200% Financial Need Guideline
1	\$27,180
2	\$36,620
3	\$46,060
4	\$55,500
5	\$64,940
6	\$74,380
7	\$83,820
8	\$93,260

\*For families/households with more than 8 persons, add \$4,720 for each additional person.

**Part E: Tuition Needs-** Enter all the classes student plans to enroll in. Term Options: Fall and Spring *Note: The Maricopa Grant will only cover up to 12 credit hours for the year. This includes courses approved for the Maricopa Grant at all Maricopa Community Colleges.*

Proceed to page 3



**Part F: Signatures and Parent Information-** complete the following fields and provide an electronic signature by clicking on the yellow text box and typing name.

**Don't forget you are not done, you still need to submit the online Next Steps form. Visit [gccaz.edu/dual-enrollment](http://gccaz.edu/dual-enrollment) for more information.**

**Make sure to meet all registration and payment deadlines!**

**Step 5:** Select **“Submit Form”** to submit the Maricopa Grant Application.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit: [www.maricopa.edu/non-discrimination](http://www.maricopa.edu/non-discrimination)

**Step 6: Congrats!** You have submitted the Maricopa Grant Application for Dual Enrollment.

Continue to monitor updates from your Maricopa student email. When approved, students will receive an email from [do.not.reply@forms.maricopa.edu](mailto:do.not.reply@forms.maricopa.edu). Activate your Maricopa Student email at [google.maricopa.edu](http://google.maricopa.edu).

**Please note:** Students must complete their dual enrollment registration in the fall and/or spring and be enrolled in their dual enrollment class before the Maricopa Grant is posted and reflected on their student center. **Students are responsible for any balance due after the Maricopa Grant is posted.**

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