

INSTITUTIONAL ADVISORY COMMISSION MEETING MINUTES

October 12, 2021 | 10:00 AM – Noon

Zoom Meeting

<https://west-mec-org.zoom.us/j/2549494170>

West-MEC's Institutional Advisory Commission serves as a valued, consultative committee to ensure the district's continual strive to meet the educational and talent pipeline needs of the community.

West-MEC Facilitators

Stephen Weltsch, *Assistant Superintendent*

Jessica Putton, *Director of Career Services*

Commission Members

Matthew Clark, *Verizon*

Donna Davis, *Expect More Arizona*

Kevin Dumcum, *AZED Pro*

Marcia Edwards, *Mayo Clinic*

Dr. Vernon Morris, *ASU*

Sintra Hoffman, *WESTMARC*

Brian Elisco, *Abrazo Health*

Courtney Ophaug, *Banner Estrella Medical Center*

Mayor Tom Schoaf, *Litchfield Park*

Audrey Skidmore, *MAG*

Brandon Ramsey, *Nerdery*

Preparing Students Today for Tomorrow's Careers

Empower all students to participate fully in the economy by providing and enhancing Career and Technical Education

MEMBERS PRESENT

Community & Industry Representatives: Audrey Skidmore, MAG; Sintra Hoffman, WESTMARC; Dr. Vernon Morris, ASU West; Brian Elisco, Abrazo Health

West-MEC Attendees: Stephen Weltsch, Jack Erb, Spencer Isom, Chris Cook, Jarett Guy, Jessica Putton, Lizeth Fils-Aime, Rahsaan Bartet, Joel Wakefield, David Svorinic, Hailey Adams, and Layne Perales

AGENDA

STANDING ITEMS

- Superintendent's Welcome
Mr. Weltsch welcomed commission members from higher education, industry and municipalities thanking them for their input during the discussion. Dr. Isom introduced the newest members of the commission: Dr. Vernon Morris, Campus Director with ASU West and Brian Elisco, Interim CEO of Abrazo Health.
- West-MEC Mission & Vision
Stephen opened the meeting with a purposeful focus on West-MEC's WHY - connecting young people to career pathways by providing learners with the technical and professional skills to achieve economic independence. This learning occurs in state of art facilities, including:
 - Veterinary Sciences Tour & Student Interview
A virtual tour was hosted by Northeast Campus Veterinary Science Instructor, Hailey Adams, her student and Campus Administrator, David Svorinic. The tour provided an overview of the career tree which represents opportunities at the entry level, technical career and professional careers. Ms. Adams virtually led the Commission through the lab where students apply classroom knowledge with

Preparing Students Today for Tomorrow's Careers
Empower all students to participate fully in the economy by providing and
enhancing Career and Technical Education

hands-on learning, which leads to work-based experiences. Adams highlighted the importance of industry advisory council participation to guide curriculum.

- **Communications Update**
Mr. Chris Cook displayed the new commercial for West-MEC. He emphasized there has been multiple media placements. Thank you for your liking and re-sharing the district's media posts! Your ambassadorship makes a real difference in the community!

DISCUSSION

- **Student Completer Data**
Ms. Jessica Putton provided current data for student completers and shared what support the Career Service Coaches provide for credential attainment and placement. Commission members discussed strategies for designing seamless talent pipelines. Stephen and Jessica agreed to discuss initial work with Mr. Elisco, (Abrazo Health).
 - **May 2021 Industry Credentialing Report**
The required, preferred and relevant credential matrix was shared. Thank you for providing additional input.
 - **May 2020 Placement Report**
There was 81.68% positively placed students.
- **Planning & Implementation of Future Programs**
Mr. Jarett Guy provided information regarding future high school programs (below). Commission members offered valuable feedback regarding future programs. The winter meeting will dive deeper into programming.
2022 – 2023
Biomedical Science – *Northwest & Southwest*
Drone Electronics & Piloting (UAS) – *Central*

Preparing Students Today for Tomorrow's Careers
Empower all students to participate fully in the economy by providing and
enhancing Career and Technical Education

2023 – 2024

Electric Hybrid Vehicles - *Northeast*

Automated Industrial Technology (AIT) – *Northeast*

Adult Education

Potential Program Commercial Driver's License

- Adult Education Programs

Ms. Lizeth Fils-Aime provided the group with the most recent list of Adult Education programs. She asked feedback from the group to assist with connecting additional programs to industry.

- Accreditation | Continuous Improvement

- Adult Education, *Council on Occupational Education (COE)*

Lizeth shared how successful the COE visit was in September. COE offered continued guidance for Advisory Councils.

- Secondary Education, *Cognia, 10.31 – 11.04*

Stephen will include an invitation to commission members with these minutes to participate in Cognia interviews this November.

- Strategic Plan

Mr. Joel Wakefield shared there are fourteen bridging strategies that have been set for the next five years. West-MEC will focus on three of those goals for this years, which will emphasis completers earning credentials, post-secondary career plans and enrollment and retention.

ENGAGEMENT | <http://west-mec.edu/employer/>

- Meaningful opportunities to be stay connected

- Seeking Industry Partnerships
- Advisory Councils
- Guest Speakers
- Participate in Mock Interviews